

, COPPUL Scholarly Communications Working Group

Wednesday, February 20, 2019: 9:30AM PST, 10:30 AM MST, 11:30 AM CDT

- **Present:** Sonya Betz, Leonora Crema, Robyn Hall, Carmen, Kristina McDavid
- **Regrets:** Devina Dandar, Elaine Fabbro

MINUTES

1. **Approval of Agenda - approved**
2. **Approval of Minutes from November 21 - approved**
3. **Plan: Regional Training Day 2019**
 - a. Logistics update.
 - Registration open, space is booked.
 - Registration for everyone else will open on March 1. Deadline to register March 18.
 - Action:** everyone distribute widely, Leonora can distribute to BC list, Robyn can post to Jerome and ask URegina if there are other local institutions that may be interested.
 - Action:** Kristina can work with Robyn + UofR to draft menu and handle catering
 - Action:** Robyn to follow up with Kristina about speaker gifts
 - Action:** Robyn to follow up with Kristina about transport from hotels
 - b. Program update.
 - 1:15 - 2:00 on April 25 will be update on OR working group from CARL.
 - Action:** Robyn to confirm all guest speakers.
 - Still looking for brief demos on some schol comms tools. Can email attendees and ask for volunteers.
 - c. Program committee proposal.
 - for 2020 onwards would be helpful to have a program committee to help organize the training day
 - duties would include: local arrangements like room booking and catering (should be a rep from host institutions), outreach to presenters, draft schedule, bring ideas back to SCWG for approval
 - should have terms of reference, membership should be 1 SCWG member, one rep from host, and potentially one additional member
 - Action:** Robyn can draft proposal TOR for next meeting for SCWG to review
 - Action:** Kristina can run past the board to determine if there's any additional process needed
4. **Review + provide final feedback: COPPUL Strategic Directions 2019-2021**

-final feedback provided. Open access added to two points.

5. Updates: 2018-2019 Issue Briefs

- a. Implementing institutional open access mandates.
 - i. Will finalize draft by March 1. Meeting March 6 to review. Will bring draft for discussion at SCWG March 20 meeting.
- b. Research Metrics
 - i. Will also bring draft for check-in and discussion at SCWG March 20 meeting.
- c. **-Action:** Both groups let Robyn know when drafts are ready for review, prior to March 20.

6. Discuss: Blog

- a. Ideas for February (Carmen) posts.
 - i. Will post about fair dealing week.
- b. Elaine next up in March

Next meeting: Wednesday, March 20 9:30AM PST, 10:30 AM MST, 11:30 AM CDT.