

## COPPUL Scholarly Communications Working Group

Wednesday, December 13, 2017: 9:30AM PST, 10:30 AM MST, 11:30 AM CDT

- **Present:** Robyn, Kristina, Elaine, Patty, Sonya
- **Regrets:** Kathy, Devina, Carmen

## Minutes

1. **Approval of Agenda** - Approved
2. **Approval of Minutes from November 8** - Approved
3. **Business Arising**
  - a. REGIONAL TRAINING DAY
    - i. Date: Friday, May 18 (with informal meetup and dinner May 17).
    - ii. For review: Draft schedule
      - **Actions:**
        - a. **Sonya** will coordinate Thurs including booking a space at U of A, and putting together a basic agenda to guide the afternoon to incl. on the website (add to web content doc). We will decide on restaurant(s) once we know how many people intend on coming in early May. May do dine-arounds to accommodate numbers.
        - b. **Sonya** will invite speakers/presenters/facilitators from U of A listed in the schedule. **Robyn** will invite someone to speak to student journals at MacEwan.
        - c. **Elaine** will invite humanities panelist by next meeting for faculty panel; **Robyn** will invite social science panelist; **Sonya** will invite health sciences person TBD.
        - d. **Robyn** will book a classroom at MacEwan that has moveable tables and can hold 50 people (in progress).
        - e. All members will draft some questions to guide the panel discussion to share with panelists ahead of the training day. Discussion for future meeting.
        - f. All group members in attendance will facilitate lunch brainstorming session at the training day.
    - iii. For decision: Registration dates:
      - We will open registration in mid-January, once the schedule has been finalized. Robyn will post an announcement to the blog when we're ready to go.
      - We will close registration May 4 (or whenever it fills up).

- We will open registration to affiliate members and all others March 1. Any non-members who register before then will be placed on a waitlist and given priority.
- iv. For review: Registration form - approved. Robyn will add a note about maximum of 50 people when registration opens.
- v. For review: Web content to appear on the site (<https://coppulscwg.wordpress.com/training-day>).  
**Action:** Robyn and Kristina will secure hotel and flight discounts before registration opens. Will add this info to the web content document.

b. BEST PRACTICE REPORTS

- First draft deadline: April 11 SCWG meeting. Will also discuss drafts with participants at informal meetup at University of Alberta May 17. Deadline for final reports: June 30.
- **Action:** Robyn will email Patty and Kathy to determine who will work on what by next meeting for the OA funding report.
- **Action:** Sonya will email Carmen and Devina to determine who will work on what by next meeting for the predatory publisher report.

c. BLOG:

- Reminder: Sonya is editor for December followed by Devina in January.
- **Action:** Patty will share info about the 2.5% commitment to the group. Sonya to consider posting to blog.
- For review: blog announcement + Save the date.
  - a. **Action:** Robyn will wordsmith and email to Kristina to post to COPPUL listservs.
  - b. **Action:** Sonya will share news of the blog with Canadian schol comm community of practice.
  - c. **Action:** Robyn will share news of blog with CARL list.

**4. Other business?** Robyn and Patty will aim to get repository article started last year completed by spring 2018. Robyn will touch base with Rob.

**5. Next meeting:** January 10 9:30 PT/10:30 MT/11:30 CDT